St Mary's CE Primary School

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Headteacher: Mr S Smith



16th November

Dear Parents/Carers,

You may have noticed that Mrs Lehal has not been teaching the class this week, this is due to her being summoned to undertake jury service. We have now been informed that she is unlikely to be available to return to school until the second week of December.

This is an unusual set of circumstances but we can do very little about it aside from maintaining as much stability for the class as we can. Ms Holmes, an experienced teacher, has been taking the class for this week and we are pleased that she will be able to continue with us until Mrs Lehal's return - this will ensure continuity over the coming weeks.

Yours sincerely,

Mr S Smith Headteacher